Login to your individual account and select your facility account from the top navigation

OPDR							End Impersonation	n 🏛 First Cl	nristian Church Day Care 🔻	🐂 Му Са
								Louie L	ouietest	
	Organization Profile							#3370	nristian Church Day Care	
								🔒 Change	Password	
			How long de We are cu	oes it take to pro urrently processir	cess a PDL or ODC	application? d 4/25/19		+ Organi	zation Profile	]
	#3370							🕞 Logout		
	First Christian Ch	urch Day Care	e							
	License Number : K830	000001								
	Status Org Details	Program Info Class	rooms Assessme	ents Employees	Consultations	Reports				
Click on Er	nployees lab									
			We are curren	ntly processing	materials receive	ed 4/25/19				
#3370										
First Chr	istian Church D	ay Care								
License Nu	mber : K830000001									
Status O	rg Details Program In	fo Classrooms	Assessments Employees Consultations Reports							
Registe	red Employee	es								
The following list of employees has been gathered by the Center for Early Childhood Professional Development through individual application data entry. Use the "Update" link to modify employment records. Please <u>Contact Us</u> if you have questions or concerns regarding this list.										
View Emplo	yees									
Current En	npioyees	~								
ID	Name	Title		Date	Member	<u>ship</u>	<u>Current</u> <u>Status</u>	<u>Status</u>		
58831	Adamsontest, Mary	Teacher		6/15/2 Currer	15/2015 - Level 1- Expires 4/3/202 urrent		020 Current	Verified		
83755	Adamstest, Amy	Teacher		5/14/2 Currer	018 - Level 1- nt	Expires 6/1/20	019 Current	Verified	Update	
76791	Benfordtest, Desirae	Teacher		5/29/2 Currer	018 - Level 1- nt	Expires 7/2/20	019 Current	Verified	Update	
Employee	s that are Self-	Reported r	need to be	e review	ed and up	dated.	Click Update	2.		

34047	Stalsworthtest, Rayce	Teacher	10/1/2007 - Current	Level 2- Expires 9/29/2019	Current	Verified	Update
83925	Sultantest, Tammie	Assistant Teacher	5/21/2018 - Current	Level 1- Expires 6/27/2019	Current	Verified	Update
92378	Summer, Summer	Probationary Master Teacher	10/1/2019 - Current	Level 1- Expires 10/8/2019	Expired	Self Reported	Update
86119	Walkertest, Keri	Assistant Teacher	8/21/2018 - Current	Level 1- Expires 9/24/2019	Current	Verified	Update

Update the Employment Record and select Save Changes

file	Update Employment Record
	Summer, Summer
	Probationary Master Teacher
	This individual is currently employed
	Start Date
ay Ca	10/1/2019
·	O This individual is no longer employed
	End Date
o Clá	
S	
en gatl	Status
the "Up	Verified
151.	Save Changes

If an employee no longer works at your facility, Click Update and select This Individual is no longer employed. Put in the last day of employment in the End Date.

file	Update Employment Record
	Adamsontest, Mary
	Teacher
	O This individual is currently employed
	Start Date
	6/15/2015
D Cla	This individual is no longer employed End Date
5	
en gatl	Status
the "Up ist.	Verified
	Save Changes